I. CALL TO ORDER
Chair Dimassis called the meeting to order at 9:10 am.

II. CONSENT AGENDA
A. Approval of Agenda
B. Approval of Meeting Minutes (November 21, 2013)
   Thompson noted under III.C. Non-Resident Fee Subgroup Update: the addition should be made to the minutes – “3M Cloud collection will not be available using a purchased card.”

Motion by Nemitz to approve the Consent Agenda as amended. Second by Thompson. Motion carried.

III. DISCUSSION / ACTION ITEMS
A. Collaborative Projects Discussion
   In 2014 MELSA will have a healthy Fund Balance due to several factors including the payback of the educational payment shift from the State Legislature. The Advisory Board was asked to make some preliminary recommendations for high priority items. The directors will have an opportunity at their January meeting to make their final recommendation for the Board of Trustees.

   There are dollars available in CY2014 Budget that are currently unassigned. Potential collaborative projects discussed that would need ongoing funds to support and remain available in future years include: the Cultural Pass program, increasing the Zinio titles from 50 to 100, adding children’s tiles to the OneClick audiobook collection, adding the Heritage Quest database, and/or adding several Scholastic/Youth databases.

   The directors also mentioned several other potential programs including funds for STEM programming in local libraries and support for Maker Spaces (potentially with Phase funds). The e- Resource Team previously had
identified the Scholastic/Youth database as their top choice.

Potential collaborative projects for 2014 from the Fund Balance (one-time costs) include: Designate funds for local e-book purchases or $200,000 set aside each year next three years for e-books, a common patron database, the BookLens promotional campaign, the Value of Libraries” campaign, additional Science Museum classes for 2014, or an ILS System for MELSA systems. (Thompson will have HCL staff update the Advisory Board during a future meeting on their system)

The Advisory Board also suggested bringing a consultant in to discuss what is a library now and what is the future of the library.

B. 3M e-Book Project Update
Carver should be up by the middle of December/the first of January. Hennepin is waiting for a contract to be signed with 3M. The Advisory Board discussed the importance of promoting the 3M e-Books in the libraries and having it ready to go once Hennepin is up and running in early January.

- MELSA staff will work with the Promotions Team to prepare promotional material – paper products, website information, news releases.
- Editorial attention is desirable.
  - News media, tech writers in local newspapers, government journals
- 3M will identify which Kindle models will work with 3M e-Books.

The Advisory Board also reviewed a draft “Selection Policy” for the MELSA e-book collection.

- MELSA Subgroup: E-Book Collection Development A representative appointed by each Library Director will be made to recommend the best way that MELSA can accommodate the 2014 goal. It will be important to provide information back to selectors within member libraries so they know how to select local resources to supplement the collection.

Behringer will serve as the liaison from the Advisory Board to this group. Olson will call a selection meeting together. Sending a representative to this meeting is optional.

C. Fee-Based Card Update
D. Maker Spaces Discussion
Tabled to the January meeting.

E. 2014 Advisory Board Leadership
Motion by Conley to elect Ken Behringer as Chair and Lois Thompson for Vice-Chair in 2014. Second by Nemitz. Motion carried.

F. 2014 Meeting Dates and Locations
The Advisory Board agreed with the draft for the 2014 meeting dates during this meeting. They will wait for the Trustees to approve their dates in January before a formal motion is made. The January 6, 2014, Advisory Board meeting will be held at the Augsburg Park Library.
G. Other
   None.

IV. OTHER REPORTS
A. Executive Director’s Report (Olson)
   Lyon County Commissioners have voted to withdraw from the Plum Creek
   Library System. The Marshall Lyon Library Board has also voted to withdraw.

B. Other Staff, Team and MELSA Group Updates
   No additional reports.

V. ADJOURN
   The meeting was adjourned at 10:55 am.