

Metropolitan Library Service Agency Trustee Board Meeting Minutes

Thursday, January 18, 2024

Maplewood Library

11:30am-1:30pm

Trustee Members Present:

Anoka:	Julie Jeppson	Ramsey:	Victoria Reinhardt
Carver:	Matt Udermann	Saint Paul:	not present
Dakota:	Laurie Halverson	Scott:	Barb Weckman Brekke (alternate)
Hennepin:	Debbie Goettel	Washington:	Karla Bigham

Staff Present: Abigail Dillon (virtual), Kathleen James, Mona Scott, and Scott Vrieze

I. Call to order

Chair Udermann called the meeting to order at 11:35am.

II. Introductions and Public Comment

III. Approval of Agenda

Motion to approve the agenda by Bigham. Second by Udermann.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye
DCL - aye	SPL - not present	

Motion carried.

IV. Consent Agenda

- a) Approval of meeting minutes (December 14, 2023)

Weckman Brekke added a friendly amendment that we will not be talking about the formula distribution at this meeting; that will happen at the March meeting.

Motion to approve the meeting minutes by Goettel. Second by Jeppson.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye

The MELSA Board of Trustees approves the following individuals to be check signers for the organization in 2024:

President: Matt Udermann

Vice President: Laurie Halverson

Treasurer: Beth Burns

Motion by Jeppson. Second by Weckman Brekke.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye
DCL - aye	SPL - not present	

Motion carried.

c) Committee appointments

The MELSA Board of Trustees approves the following individuals to be members of the Finance Committee:

Beth Burns

Karla Bigham

Debbie Goettel

Matt Udermann

Jody Brennan

Motion by Bigham. Second by Goettel.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye
DCL - aye	SPL - not present	

Motion carried.

The MELSA Board of Trustees approves the following individuals to be members of the Personnel Committee:

Laurie Halverson

Julie Jeppson

Victoria Reinhardt

Matt Udermann

Motion by Udermann. Second by Jeppson.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye

DCL - aye SPL - not present
Motion carried.

VI. Reports

Executive Director/Staff Reports

Some progress has been made with the library app, but the information is not public at this time. We received 6 responses for the library app RFI and the tech team is reviewing these responses.

There have been several threatening phone calls to libraries recently. The phone calls have been coming from a variety of different sources from IP addresses/VPNs, so these are hard to trace. There have not been any further calls since last week.

VII. Discussion/Action Items

- a) Personnel committee discussion; closed session to discuss personnel matters and executive director search process

Motion to move to closed session by Halverson. Second by Jeppson.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye
DCL - aye	SPL - not present	

Motion carried.

Motion to adjourn the meeting at 1:32pm by Goettel. Second by Bingham.

All in favor signified by saying aye.

ACL - aye	HCL - aye	SCL – aye
CCL - aye	RCL - aye	WCL – aye
DCL - aye	SPL - not present	

Motion carried.