

## Special Meeting of the MELSA Board of Trustees

January 29th, 2024  
11:00 am – 1:00 pm

Oxboro Library  
River Valley Room  
8801 Portland Avenue  
Bloomington, MN 55420

### Attendees:

- Beth Burns
- Victoria Reinhardt
- Debbie Goettel
- Karla Bigham
- Matt Udermann
- Julie Jeppson
- Jody Brennan

### I. Call to Order

The meeting was called to order by Chair Udermann at 11:07 a.m.  
No public comment was made.

M/S/U – Goettel/Burns – move into closed session

### II. Closed Session for Purposes of Personnel Planning and Evaluation

- A. **Review of Personnel Committee recommendation regarding interim executive director proposal.**
- B. **Review by Finance Committee of Personnel Committee Recommendation: Approval of proposal to authorize Dakota County to assist with recruiting a vendor to conduct a Search Process for a new Executive Director (and/or interim), and to manage a contract not to exceed expenditures with selected vendor.**
- C. **Consideration of Personnel committee recommendation of Executive Director performance rating**

M/S/U – Bigham/Udermann – move out of closed session.

### II. Return to Open Session – Potential Board Action on Item II.B., above, if needed.

M/S/U – Goettel/Bigham – Move forward with hiring vendor to conduct a Search Process not to exceed \$25,000

- Recommendation to begin the process for ED rules change from “required” MLS or MLIS to “highly preferred.”
- Executive Director Scott Vrieze’s performance review Meets Expectations. Approval to move forward with Dakota County’s wage matrix for wage adjustment of a 5.5% increase.

### IV. Adjournment

Meeting was adjourned at 11:51 p.m.