Trustee Members Present:

<table>
<thead>
<tr>
<th>Anoka:</th>
<th>Julie Braastad</th>
<th>Ramsey:</th>
<th>Janice Rettman</th>
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<tr>
<td>Carver</td>
<td>Gayle Degler</td>
<td>Saint Paul:</td>
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<tr>
<td>Dakota</td>
<td>Liz Workman</td>
<td>Scott:</td>
<td>Barbara Marschall</td>
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<td>Hennepin</td>
<td>Jill Joseph</td>
<td>Washington:</td>
<td>Gary Kriesel</td>
</tr>
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Advisory Members Present:

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<thead>
<tr>
<th>Anoka:</th>
<th>Marlene Moulton Janssen</th>
<th>Ramsey:</th>
<th>Susan Nemitz</th>
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</thead>
<tbody>
<tr>
<td>Carver</td>
<td>Heidi Hoks</td>
<td>Saint Paul:</td>
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<tr>
<td>Dakota</td>
<td>Ken Behringer</td>
<td>Scott:</td>
<td>Jake Grussing</td>
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<tr>
<td>Hennepin</td>
<td>Lois Thompson</td>
<td>Washington:</td>
<td>Pat Conley</td>
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Staff Present:  
Melissa Brechon, Kathleen James, Mona Scott, and Judy Todd

Others Present:  
Bill Lauer, Malloy Montague, Karnowski, Radosevich (MMKR)

I. CALL TO ORDER
President Degler called the meeting to order at 12:01 p.m.

II. INTRODUCTIONS

III. PUBLIC COMMENT

IV. CONSENT AGENDA
A. Approval of Agenda
B. Approval of Meeting Minutes (March 19, 2015)
B. Approval of Bills and Financial Statements
   Motion by Kriesel to approve the Consent Agenda. Second by Workman. Motion carried.

V. PRESENTATION: 2014 MELSA AUDIT
Bill Lauer, Malloy Montague, Karnowski, Radosevich (MMKR)
This is the seventh year Bill Lauer has addressed the MELSA Joint Trustee and Advisory Boards regarding MELSA's annual financial audit. His firm has issued an unmodified opinion on MELSA's financial statements, the highest opinion MMKR can give. Rettman and Workman voiced concern over the term "material weaknesses" included in the Audit Summary. This is standard language used when a company with limited size of office staff has limited segregation of duties.
The “Corrective Action Response” will be used to add the Trustees’ response in future years.

Motion by Braastad to accept the 2014 audit and authorize its submission to the State Library Agency of the Minnesota Department of Education. Second by Joseph. Motion carried. Rettman voted no.

VI. DISCUSSION / ACTION ITEMS

A. LSTA Grant Application
   The Advisory Board agreed to move forward with a time-sensitive LSTA grant with the approval of President Degler and Treasurer Braastad earlier in May. Behringer explained the grant would focus on a survey used in the libraries to help better understand how people use the technology resources at metro libraries.
   - Government is pushing people to use more on-line services and the library is playing a role for those who don’t have access to these services in their homes.
   - Devices have changed – tablets are used instead of large screens. How does that affect the process of those people using tablets, iPhones with what the library has in place?
   - Demographics in Hennepin and Saint Paul – The demographic subsets of their populations and how they’re making variations within those subsets.
   The grant is for $100,000 and the survey costs may run up to $140,000. The E-Government Task Force may compose questions used in the survey. MELSA hopes to hear if the grant has been awarded by the end of June/early July.

B. Search Firm Approval
   The Personnel Committee met via email and reviewed the responses to the search firm for the MELSA Executive Director position. Workman reported they unanimously agreed Springsted Inc. was their first choice. Motion by Kriesel to approve the Interim Executive Director to contract with Springsted Company to provide executive recruitment services. Second by Workman. Motion carried.

C. Fund Balance Assignment Revision
   Brechon reminded the Trustees the Fund Balance had been discussed and voted on during the March 19th meeting. During the April 3 meeting, the Advisory Board discussed a modification as follows:
   - Up to $150,000 for the collaborative purchase of lyndaLibrary (Approved contract, pending review by the Dakota County Attorney, reflects a 25% discount.)
   - $80,000 for one year of systems’ platform fees for collaborative E-book project
   - $285,000 to Phase program
   - $285,000 to collaborative E-book program content
   - $380,755 to remain unassigned
   Motion by Braastad to approve the modifications to the Fund Balance assignments originally approved in March, and the purchase of lyndaLibrary for the eight library systems. Second by Workman. Motion carried.
VII. REPORTS

A. Interim Executive Director’s Report
RLBSS and RLTA funding is a part of the education bill which will be included in the special session called by Governor Dayton. At this time Legacy funding may have a decrease as well.

Brechon shared a letter from Ann Hutton (on behalf of CRPLSA) to Kevin McHenry, Assistant Commissioner for the Dept. of Education and his response regarding Pioneerland and an ongoing issue regarding RLTA.

Washington County Library’s new director, Keith Ryskoski, will be joining the June 5th Advisory Board meeting. He is scheduled to start his position June 1st.

Over 100 applicants applied for the MELSA Office Manager position. Six qualified candidates were interviewed on May 19th at the MELSA office. No final decision has been made at the time of this meeting.

B. Other Staff, Team and MELSA Group Updates
This was the second year for Teen Lit Con 2015 and it was an even bigger success than last year, thanks to the hard work of Kathleen James and many volunteers.

C. Other
None.

VIII. ADJOURN
The meeting was adjourned at 1:30 p.m.