METROPOLITAN LIBRARY SERVICE AGENCY

Advisory Board Meeting Minutes
Friday, March 19, 2015
MCIT Building
2:00 pm – 3:00 pm
Members Present:

<table>
<thead>
<tr>
<th>Anoka:</th>
<th>Marlene Moulton Janssen</th>
<th>Ramsey:</th>
<th>Susan Nemitz</th>
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<tr>
<td>Carver:</td>
<td>Heidi Hoks</td>
<td>Saint Paul:</td>
<td>Kit Hadley</td>
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<td>Dakota:</td>
<td>Ken Behringer</td>
<td>Scott:</td>
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<td>Hennepin:</td>
<td>Lois Thompson</td>
<td>Washington:</td>
<td>Pat Conley</td>
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Staff Present: Melissa Brechon, Sarah Teske and Judy Todd

Others Present:

I. CALL TO ORDER
Chair Thompson called the meeting to order at 1:54 pm.

II. CONSENT AGENDA
A. Approval of Agenda
   Additions to the agenda: III. E. Fund Balance Assignments, and III. F. Leading the Change Workshop, May 19.
B. Approval of Meeting Minutes (February 5, 2015)
   Motion by Behringer to approve the Consent Agenda as amended. Second by Nemitz. Motion carried.

III. DISCUSSION / ACTION ITEMS
A. LSTA Competitive Grant Opportunity
   The Advisory Board discussed combining the digital access survey and the racial equity survey regionally. The overall arching goal of the LSTA competitive grant is to expand services for learning and accessing learning and educational resources and to establish and provide a strong infrastructure that promotes equity of access to high quality of library services. The concept is due May 1. Hadley will contact Wendy Moylan at The Friends of Saint Paul Public Library for grant writing purposes. The Board committed one staff person to assist with grant writing/reviewing.

B. ALA President Courtney Young Visit: MELSA Presentation, Tuesday, April 28, 10 am
   MELSA and St. Catherine University will co-sponsor ALA President Courtney Young’s visit to St. Paul on April 27 and 28. Ms. Young will speak at St. Catherine’s on the 27th and will visit with the MELSA library community on the 28th at the Roseville Library from 10:00 am to 12:00 pm.

C. Surveys in MELSA Libraries Update
   Nemitz received the contact name from the metro parks on what firm (ISG) they used regarding racial equity. Decision Resources is now Morris Leatherman Company and will be interviewed as a possible survey firm as well. Hadley, Moulton Janssen, Nemitz, Brechon and Behringer will be
involved with the interview process.

D. Professional Development Speakers Update  
Brechon confirmed Tony Molaro will attend the June 5 meeting at White Bear Lake Library. AnnMarie Thomas has been contacted but will receive a follow-up call in the fall when her schedule opens up.

E. Fund Balance Assignments  
Scott explained large purchases usually go to the Trustees for board approval. The Advisory Board gave further direction to MELSA staff to secure a bid for Lynda.com for public access. Dollars from the unassigned fund balance would be used to pursue this purchase.

Motion by Nemitz to allocate funds for Lynda.com at $150,000, one additional year of platform fees for MELSA’s E-book collaborative project at $80,000, and the remaining unassigned funds to be divided between Phase Funds and E-book content. Second by Moulton Janssen.

A friendly amendment by Thompson to allocate enough funds to cover Lynda.com, one additional year of platform fees for MELSA’s E-book collaborative project at $80,000, and the remaining unassigned funds to be divided equally between the Phase Funds and E-book content. Motion carried.

These recommendations will be brought forward to the Governing Board in May.

F. Leading the Change Workshop, May 19  
MELSA was contacted by Library Journal to bring “Leading the Change” to the Brookdale Library on Tuesday, May 19 from 9:00 am to 4:00 pm. This will be a statewide meeting focusing on professional development.

IV. REPORTS  
A. Staff, Team and MELSA Group Updates  
None.

VI. ADJOURNMENT  
The meeting was adjourned at 2:25 pm.