I. CALL TO ORDER
Chair Thompson called the meeting to order at 2:00 pm.

II. CONSENT AGENDA
A. Approval of Agenda
Thompson requested the Advisory Board defer IV.C. Welcoming the New MELSA Director to a time when they will be able to work on this topic. She added the Trustees are still in process with the new Director position. Broadband Task Force will now be IV.C.

B. Approval of Meeting Minutes (December 1, 2014)
Motion by Moulton Janssen to approve the Consent Agenda as amended. Second by Conley. Motion carried.

III. 2014 MELSA ADVISORY BOARD ANNUAL MEETING
A. 2015 Meeting Dates and Locations
Motion by Hadley to adopt the 2015 MELSA Advisory Board meeting dates and locations. Second by Hoks. Motion carried.

B. Review of Advisory Board By-Laws
The Advisory Board took several minutes to review the by-laws. No changes were made at this time.

C. Review of MELSA Groups
Several directors will be making changes to the 2015 teams / interest groups within the next few weeks and will send these names to the MELSA office.

IV. DISCUSSION / ACTION ITEMS
A. Phase Fund Requests
Motion by Conley to recommend to the MELSA Board of Trustees to accept the following request for Phase Funds: Hennepin County Library - $120,000. Second by Behringer. Motion carried.
B. E Gov Pilot Projects
The E Gov Task Force has been meeting for a year now and would like to create a grant fund with the $25,000 allocated from 2015 that would enable pilot projects not to exceed $5,000 in the area of E Government. If all eight systems wanted to participate, the Task Force would make a request for additional funds ($25,000 were allocated in 2014 but were not used). Each system felt their needs may differ slightly from the other.

Hadley would like the libraries to be ready when people come looking for assistance. But also, what is the e-government challenge in our state and in our region. Does everyone have access to e-government services? Hadley felt studying the implications of government moving to e-government services only has implications that nobody has studied in the state that we’re aware of at this time. Hadley will send an email to Ludwiczak outlining some suggestions.

**Motion by Conley to approve the Advisory Board spending $25,000, return the funds to the Task Force to come up with a recommendation for three to four projects, whether they’re in one system or multiple systems. Second by Behringer. Motion carried.**

Thompson reminded the Advisory Board they’re always welcome to attend the Task Force meetings.

C. Broadband Task Force
Historically, Peg Werner was on the first Broadband Task Force and Lois Thompson served on the second year. Ken Behringer applied for the position last year. After discussing options, Behringer will contact Liz Lynch, Director from Lake Agassiz, to see if she is interested in applying with Behringer for the Task Force. He’ll also ask Lynch to request CRPLSA to author a letter of endorsement to the Governor’s office. Conley will contact Barb Misselt, Chair Elect of MLA Legislative Committee, Elaine Keefe, MLA Lobbyist and MLA requesting a letter of support.

D & E. Professional Development for the MELSA Advisory Board & Topics for 2015
Topics suggested:
- Dr. Forni and the Civility Initiative – she’s looking for a region of the state to go into for the Civility Initiative. Skype opportunity.
- Collaboration with St. Catherine University to bring ALA President in for a visit with the Advisory Board.
- People who can contribute who aren’t in the library community. Four times a year and more than half the meeting time. (2013’s Advisory Board agenda included one person who would speak for an hour on a topic of interest.)
- A session about maker spaces from someone who is really in this world.
- Digital learning.
- Creative endeavors among seniors and what that does in terms of brain development.
- What scholars are learning about how adults learn.
- MnSURE.
- How do we build data systems that connect with people? How do we structure training and is there a broader conversation going on at the state level that we should be tapping into?
Doug Johnson, Technology Director for ISD 191.

MOOCs – connect with Valerie Horton.

DEED – Judy Mordrid oversees Northstar but is on leave right now. How do you support people who won’t be able to go to a community college for whatever reason? What’s the learning challenge and how do we support that?

Come together to discuss what our counties find important as values. The ones that overlap we should bring in speakers to talk about the visions / goals.

How do we approach the learning agenda from a MELSA-wide standpoint as we look at what our future at the libraries is going to be?

These topics will be discussed during the February meeting. Moulton Janssen will begin working on the career pathways for the October meeting to be held at the Northtown Library.

At this time, the suggested 2015 speakers / topics will be:

- February – Valerie Gross at the Highland Park Library
- October – Career pathways at the Northtown Library

The Advisory Board gave James direction to ask the e Resource Team if they felt Lynda.com would be beneficial as public access in all the libraries and make a recommendation.

E. Reschedule Date for Valerie Gross

Todd will contact Valerie Gross to see if she could visit with the Directors for an hour during the February meeting at Highland Park Library via Skype. Topics suggested:

- Update on where they are with the education and the civility issue.
- What it’s meant over the last eighteen months . . . what have they really done?
- What differences have you made with your language approach?
- Could you speak to E Gov or digital inclusion, either through your library or through the broader county structure?

V. OTHER REPORTS

A. Other Staff, Team and MELSA Group Updates

Lederer asked if any systems followed up on the “Download Days” theme discussed. DCL had drop-in sessions available at three of their libraries. WCL will have opportunities for patrons in January and February. “Tech time” was set up in SCL and “Advice for your device” was successful in CCL.

Homework Rescue is up for renewal after the three year contract is up this year. An RFP would not be necessary according to the Dakota County Attorney. James will have a full report available for the February meeting.

VI. ADJOURNMENT

The meeting was adjourned at 3:30 pm.