

MELSA ADVISORY BOARD MINUTES

Friday, January 15, 2020

9:00-11:00 am

Virtual Meeting via Zoom

Members present:

Anoka:	Colleen Haubner and Jacquie Kramer	Ramsey:	Karen Saltis
Carver:	(not present)	Saint Paul:	Catherine Penkert
Dakota:	Margaret Stone	Scott:	Jake Grussing
Hennepin:	Chad Helton	Washington:	Amy Stenftenagel

Staff Present: Sarah Hawkins, Kathleen James, Sally Lederer, Mona Scott and Scott Vrieze

I. CALL TO ORDER

Stone called the meeting to order at 9:08 am.

II. INTRODUCTIONS

There are two new library directors joining the advisory board: Colleen Haubner from ACL and Karen Saltis from RCL, so everyone introduced themselves.

III. CONSENT AGENDA

A. Approval of Agenda

Vrieze requested that the Election of Officers for 2021 be added as item IV.A.

B. Approval of Meeting Minutes (November 13, 2020)

Motion by Grussing to approve the Consent Agenda. Second by Haubner.

A roll call of the vote was called:

ACL – aye	CCL –	DCL – aye
HCL -- aye	RCL – aye	SPL – aye
SCL – aye	WCL – abstained/joined the meeting after motion was made	

Motion carried.

IV. **2021 MELSA ADVISORY BOARD ANNUAL MEETING**
A. Election of Officers

Motion by Stenftenagel to elect Stone as Chair and Helton as Vice Chair for 2021. Second by Penkert.

A roll call of the vote was called:

ACL – aye	CCL –	DCL – aye
HCL -- aye	RCL – aye	SPL – aye
SCL – aye	WCL – aye	

Motion carried.

B. Review of Advisory Board By-Laws

No motion required on this one; Vrieze just looking for a couple of volunteers to review the Advisory Board By-Laws. Stenftenagel and Stone volunteer.

C. Review of MELSA Teams

Vrieze will provide information to the directors on the current MELSA teams and who is representing their respective systems on each of the existing MELSA teams.

V. **DISCUSSION/ACTION ITEMS**

A. 2021 Meeting Dates and Times

Motion by Haubner to approve the 2021 meeting dates. Second by Saltis. Stone notes that the October meeting coincides with the MLA Conference, but since that conference will be virtual in 2021 and there may not be sessions scheduled at the same time as the meeting, Stone recommends leaving the October meeting as scheduled.

A roll call of the vote was called:

ACL – aye	CCL –	DCL – aye
HCL -- aye	RCL – aye	SPL – aye
SCL – aye	WCL – aye	

Motion carried.

B. 2021 MELSA Strategic Discussions

Vrieze noted that these discussions were likely to be virtual this year. He invited questions/comments. There were none.

C. Round Table Sharing

Haubner mentioned that ACL is launching legal kiosks. Lockers are being provided by SmartCart, a vendor that hadn't previously worked with libraries.

Helton talked about HCL going fine-free, noting that though there would no longer be late fees, there would still be replacement fees for materials that weren't returned after a certain time interval. (This is also true for the other systems that do not charge late fees.)

Saltis, who was on day eight of her new job, asked about in-person browsing, and several systems described limiting browsing to anywhere from 30 minutes to an hour. Stenftenagel said that while they didn't monitor browsing time, they made announcements every 30 minutes and that really helped. She also said that WCL is adding back some furniture and has opened meeting rooms to a maximum of 4 people.

Grussing shared that staff reductions meant fewer open hours. Penkert said they're gradually increasing computer use, but won't get back to pre-pandemic hours. General discussion of budget and staffing.

Penkert talked about her hopes that staff could be vaccinated soon. No one is sure when library staff will be able to be vaccinated, as it varies state by state.

VI. REPORTS

A. Executive Director and MELSA Staff Updates

Vrieze gave a brief legislative update, mentioning that since Rep. Mary Murphy, who often sponsored library-related bills, was moving to other committees, they're looking for legislators to champion library-related bills.

Stone asked about Library Legislative Day, which is usually a single day in February and involves in-person appointments with legislators. This year it will last a week, from February 21-27, and meetings will be virtual.

Vrieze asked if there were any other topics, and Stenftenagel inquired about OverDrive details. Stone and Haubner had questions about some of the contract details as well. Vrieze described the role of the Collection Development Team in determining some of the remaining details, which will be shared with the directors and other relevant MELSA teams in the near future.

VII. ADJOURN

Grussing moved to adjourn the meeting. Second by Haubner. All were in favor. Stone adjourned the meeting at 10:35 am.