I. CALL TO ORDER  
Chair Grussing called the meeting to order at 9:01 AM.

II. CONSENT AGENDA  
A. Approval of Agenda  
B. Approval of Meeting Minutes (December 9, 2016).  
   Motion to approve Consent Agenda by Hoks. Second by Boldenow. Motion carried.

III. 2017 MELSA ADVISORY BOARD ANNUAL MEETING  
A. Confirm 2017 Meeting Dates and Locations  
   One correction was made to the end time of the January 13, 2017 meeting. The meeting will end by 11:00AM and not 11:00PM.  
   Motion to accept the 2017 Meeting Dates and Locations by Thompson. Second by Hoks. Motion carried.

   B. Review of Advisory Board By-Laws  
   Motion to accept the By-Laws with the addition of election officers and the annual meeting into the same meeting by Thompson. Second by Snow.  
   Friendly amendment by Thompson to remove her first motion and to accept the By-Laws as written. Second by Ryskoski. Motion carried.

   C. Review of MELSA Groups  
   Andrea McKennan has asked permission from the Board to form an Interest Group whose purpose will to be review materials written in other world languages. The Board agreed to form that Interest Group.  
   Directors will forward to Brown any updates to MELSA Group members and the names of staff to assist in the launch of SelfE.

IV. DISCUSSION/ACTION ITEMS  
A. Continuation of Draft Strategic Plan Discussion  
   The Directors continued working on the draft of the Strategic Plan with edits from Thompson and Eastwood. Behringer will update the draft with the changes discussed and present the most recent version to the MELSA Trustees.

   B. Follow-up from Formula/Phase Discussion  
   Grussing and Stone met to discuss possible uses for Phase funds. After their meeting they arrived at two conclusions:
• Eliminate Phase altogether and add that money to the general formula.
• Broaden the hardware and software technology definition.

Behringer will talk to Mona Scott about the cash flow implications of combing all funds and report back to the group.

C. Logistics Related to the 2017 Minnesota Legislative Session
Behringer reported on the status of the MLA Platform for Legislative Day. He also offered to provide a tutorial to anyone attending Legislative Day on February 22nd 2017. The tutorial would include important talking points to mention when meeting with representatives.

D. Discussion of Expansion of the BookLens Project
Since the last Advisory Board meeting there has been no change in the status of the expansion of the BookLens Project.

V. REPORTS
A. Executive Director Report
B. Staff, Team and MELSA Group Updates

VI. ADJOURNMENT
Motion to adjourn by Thompson. Second by Hoks. Motion carried. Meeting adjourned at 10:34AM