MELSA Responses to Questions Received related to the RFQ for Delivery Services – April 4, 2019

How much is the Bond? **We are removing the Bond requirement from the RFQ.**

What kind of tubs do you use? **Our current bins are from Uline and the product number is S-9743R**

Why does the volume of materials vary so much from day to day? **Volumes may relate to a number of factors. These include frequency of pick-ups at member library branch locations, seasonal fluctuations, or random interlibrary loan or return patterns by library users. Such variations should be anticipated.**

Are the red bins sealed (i.e. have a top or flaps that lock into one another, or is there no top)? **All bins have interlocking flaps.**

Can you provide the pickup and delivery window for MELSA office? **Currently bins are picked up and delivered at the MELSA office on Tuesdays and Thursdays between 11am and 1pm**

What are the size of the bins? **19.9 x 14.2 x 8.4"**

What is the average weight of the bins? **Varies significantly -- but typically less than 50 lbs.**

Please provide as many pictures as possible (i.e the bins itself, what the library material looks like inside the bin, etc…)

Are there any current troubled points/locations/services you are experiencing that you would like fixed or we need to know about? **We have had no recent concerns expressed by either member library systems or by our current delivery service provider.**

Would RFID scanning equipment owned by a potential vendor be useful in conducting the overnight sort of materials into bins for different MELSA destinations? **Uncertain. Potential vendors should be aware that not all MELSA member collections are RFID-enabled.**

System	RFID implementation initiated	% of collection completed
Anoka County Library	Yes	95+%
Carver County Library	Yes	95%
Dakota County Library	Yes	100%
Hennepin County Library	Yes	100%
Ramsey County Library	Yes	100%
Saint Paul Public Library	Yes, but suspended in 2015	No estimate
Scott County Library	No	0%
Washington County Library	Yes	83% Books – yes AV - no