

Joint Trustee Board Meeting Minutes
Thursday, May 17, 2018
MCIT
12:00 pm – 2:00 pm
Members Present:

Trustee Members Present:

Anoka:		Ramsey:	
Carver:	Gayle Degler	Saint Paul:	Beth Burns
Dakota:	Liz Workman	Scott:	Barb Weckman Brekke
Hennepin:	Debbie Goettel	Washington:	Gary Kriesel

Advisory Members Present:

Anoka:	Maggie Snow	Ramsey:	Lynn Wyman
Carver:	Heidi Hoks	Saint Paul:	Catherine Penkert
Dakota:	Jennifer Reichert Simpson	Scott:	
Hennepin:	Lois Langer Thompson	Washington:	Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown and Andrea McKennan

I. CALL TO ORDER

Chair Workman called the meeting to order at 12:02 PM.

II. PUBLIC COMMENT

III. CONSENT AGENDA

A. Approval of Agenda

B. Approval of Meeting Minutes (March 15, 2018)

C. Approval of Bills and Financial Statements

Motion by Degler to approve the Consent Agenda. Second by Kriesel. Motion carried.

IV. PRESENTATION: 2017 MELSA AUDIT

Bill Lauer, Malloy, Montague, Karnowski, Radosevich (MMKR)

Bill Lauer addressed the MELSA Joint Trustee and Advisory Boards regarding MELSA's annual financial audit. His firm has issued an unmodified opinion on MELSA's financial statements, the highest opinion MMKR can give.

Behringer asked the Trustees for permission to work with the MELSA Advisory Board to clarify the flow chart that was included on page -1- of the *Financial Statements and Supplemental Information* document included in the 2017 Audit. The Trustees agreed to Behringer's request.

Motion by Goettel to accept the 2017 audit and authorize its submission to the State Library Agency of the Minnesota Department of Education and the Office of the State Auditor. Second by Degler. Motion carried.

V. PERSONNEL COMMITTEE REPORT

Gottel presented a snapshot of the 360 review that was performed for the MELSA Executive Director. Goettel is preparing a formal process for future reviews.

VI. DISCUSSION/ACTION ITEMS

A. Update on Lease Agreement Options

Behringer updated the Trustees on the current status of lease negotiations with the current owner of the Richards Gordons Building.

B. Strategic Plan Progress Update

Behringer passed out a document that illustrates the progress made on the 2017 – 2020 Strategic Plan.

C. Authorization to Release RFQ for Club Book Services

McKenna explained the history of the Club Book and the reasons for the release of the Request for Qualifications. A proposed vendor will be presented at the June 21st MELSA Trustee meeting.

Motion by Goettel to approve the release of the RFQ for Club Book Services. Second by Weckman-Brekke. Burns abstained from the vote. Motion carried.

VII. REPORTS

A. Executive Director's Report

Behringer updated the Trustees on the legislative status of the unspent FY 2018 Regional Library Telecommunication Aid (RLTA).

MELSA is in the early stages of exploring a partnership between libraries and local metro transit systems in order to provide ebook content to non-library users while riding mass transit.

VIII. ADJOURNMENT

Motion to adjourn by Degler. Second by Goettel. Motion carried.

The meeting was adjourned at 1:01 PM.