

Metropolitan Library Service Agency
Advisory Board Meeting Minutes
Friday, June 8th, 2018
MELSA
9:00AM – 11:00AM

Members Present:

Anoka:		Ramsey:	Jill Boldenow
Carver:	Heidi Hoks	Saint Paul:	Tony Yang
Dakota:	Margaret Stone	Scott:	Jake Grussing
Hennepin:	Johanna Genett	Washington:	Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown, and Mona Scott

I. CALL TO ORDER

Chair Ryskoski called the meeting to order at 9:00AM.

II. CONSENT AGENDA

A. Approval of Agenda

B. Approval of Meeting Minutes (May 11, 2018).

C. Motion by Hoks to approve amended Agenda. Second by Stone. Motion carried.

III. DISCUSSION/ACTION ITEMS

A. Consideration of Phase Funds Request

Motion by Grussing to recommend to the MELSA Board of Trustees to accept the following request for Phase Funds: Washington County Library - \$43,036. Second by Hoks. Motion carried.

B. Consideration of FY2019 Arts & Cultural Heritage (ACHF) Application Form

Motion by Stone to support the proposed distribution of Legacy funds in the FY2019 Arts & Cultural Heritage (ACHF)/Legacy Application. Second by Hoks. Motion carried.

C. Follow-up to Discussion on Library Card Registration Task Force Recommendations

The Directors continued their discussion of the recommendations from the Task Force. The Board asked James to work with the Task Force and Circulation Interest Group to update the grid of registration requirements for all of the systems. There is an expectation that changes in policy have been made at some of the library systems. This agenda item will be added to the September Advisory Board meeting for an update.

D. Other

Dakota County Library received a \$100,000 grant from the MN Department of Human Services to train library staff on disability inclusion and to develop more inclusive online and physical library environments for people with disabilities.

IV. REPORTS

A. Executive Director and MELSA Staff Updates

MELSA staff is still in negotiations with Lynda.com to secure a contract.

Washington County Library has arranged for a full day of ellie krug training for their library staff.

The Directors discussed possible LSTA grant applications. Behringer indicated that MELSA may be interested in pursuing a grant, but that intent would be predicated upon not interfering with the grant application of individual member systems. After discussion of possible grant proposals, most interest centered on an application to reduce barriers/increase access to library services and resources for non-English speaking communities in the MELSA region. Should MELSA proceed at the \$100,000 proposal level, a sample breakdown of funds might be:

- **\$25,000 to develop a regional approach to engaging with targeted communities to identify existing barriers, services and resources (collections) desired, partnership opportunities, etc.**
- **\$25,000 to create content as needed (print, electronic, audio) and/or locate available sources of materials in non-English languages.**
- **\$50,000 to divide among eight MELSA systems to address the needs of non-English communities within each system service area (local goals to be determined, such as outreach, collections, events, etc.)**

Behringer asked any Advisory Board members interested in working on such a proposal to contact him.

Behringer has received an update from Bibliotheca on the requested upgrades that be made to the app. He will share those updates with the Advisory Board and the systems representatives.

V. ADJOURN

Motion to adjourn by Grussing. Second by Hoks. Motion carried.

Meeting adjourned at 10:30AM