

Metropolitan Library Service Agency
Advisory Board Meeting Minutes
Friday, February 9th, 2018
MELSA
9:00AM – 11:00AM

Members Present:

Anoka:	Maggie Snow	Ramsey:	Jill Boldenow
Carver:	Heidi Hoks	Saint Paul:	Catherine Penkert
Dakota:	Margaret Stone	Scott:	Jake Grussing
Hennepin:	Johannah Genett	Washington:	Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown, Kathleen James, Andrea McKennan and Mona Scott

I. CALL TO ORDER

Chair Ryskoski called the meeting to order at 9:05AM.

II. CONSENT AGENDA

A. Approval of Agenda

Motion by Snow to approve Agenda. Second by Grussing. Motion carried.

B. Approval of Meeting Minutes (January 12, 2018).

Motion by Hoks to approve the Minutes. Second by Boldenow. Motion carried.

III. DISCUSSION/ACTION ITEMS

A. Review of MELSA Activities and 2017 Expenditures

i. related to Jobs and Small Business

McKennan reviewed the Jobs and Small Business budget and how it is used for all eight systems. All of the directors find value and approve how the budget is spent.

ii. related to the E-Resource Team

James discussed the E-Resources budget and which resources the team values.

iii. related to Cloud Library collection and services

Behringer clarified how available e-books and e-audiobooks are listed on the app and the order in which they are checked out. Available books are listed by patron's home library system, followed by available items at other member library systems and lastly the MELSA –owned titles are shown. Behringer would like to work with Bibliotheca to change that order. Behringer will also follow up with Cloud Library for statistics on the most common way patrons are accessing materials, either through the app or the catalog.

The Directors would like to assemble a MELSA-wide group of 10 – 20 people to discuss platform concerns. The priority will be improving functionality for the public.

B. Report of the Library Card Registration Task Force

James shared the recommendations from the Library Card Registration Task Force. The Directors expressed approval for the development of an online MELSA app. Behringer and James will explore funding and the costs involved.

All of the Directors will go back to their respective institutions and/or Library Boards for approval to proceed with the first option: *No Child Leaves Empty Handed*.

C. Planning for MLA Legislative Day

Behringer asked the Directors to let him know if they plan to meet with representatives that serve on E-12.

D. Update on CRPLSA Planning for Stephanie Gerding Workshop

The tentative date for the Stephanie Gerding grant writing workshop for MELSA is 11-9-18. Behringer will share more details as they become available.

E. Follow-Up to Prior Discussions on Matters of Equity, Diversity, and Inclusion (no documents)

Behringer will work with ellie krug to select a date and venue for her “Gray Area Thinking” training with staff from all member libraries. Behringer will be communicating with directors as the process moves along.

IV. REPORTS

A. Executive Director and MELSA Staff Updates

The State Writing Contest sponsored by the Minnesota Library Foundation and Bibliolabs will run from April 2018 – July 2018.

V. ADJOURNMENT

Motion to adjourn by Grussing. Second by Snow.

Motion carried.

Meeting adjourned at 10:49AM