

Metropolitan Library Service Agency  
Advisory Board Meeting Minutes  
Friday, July 13th, 2018  
MELSA  
9:00AM – 11:00AM

Members Present:

Anoka:	Maggie Snow	Ramsey:	Lynn Wyman
Carver:	Heidi Hoks	Saint Paul:	Catherine Penkert
Dakota:	Margaret Stone	Scott:	
Hennepin:	Lois Langer Thompson	Washington:	Keith Ryskoski

Staff Present: Ken Behringer, Kate Brown, and Mona Scott

**I. CALL TO ORDER**

Chair Ryskoski called the meeting to order at 9:05AM.

**II. CONSENT AGENDA**

**A. Approval of Agenda**

**Motion by Snow to approve the Agenda. Second by Hoks. Motion carried.**

**B. Approval of Meeting Minutes (June 8, 2018).**

**Motion by Hoks to approve the Meeting Minutes. Second by Thompson. Motion carried.**

**III. DISCUSSION/ACTION ITEMS**

**A. Review and Discuss *OCLC study From Awareness to Funding: 2018***

Several next steps came out of the discussion about the results of the OCLC study.

1. The Directors will speak with his or her Trustee about adding library issues onto their respective County legislative platform.
2. Behringer will invite a representative from the Minnesota Association of Library Friends (MALF) to a future board meeting in order to find ways to work together in advocacy.
3. Research other library systems from around the country and see what approaches they have taken to increase funding.
4. Take a more year round approach to funding rather than focusing on one day.
5. The Directors will continue to think and talk to their staff about the OCLC study and it will be added to the August agenda for further discussion.

**B. Consideration of New Appointment to the Minitex Policy Advisory Council**

Hoks has completed her term on the Minitex Policy Advisory Council and is looking for a replacement. Behringer will inquire if the position has to be filled by a Library Director or if a staff member who is interested can serve on the board. The appointment will be added to the agenda of the August Board meeting.

**C. Discussion of the MELSA Organization Chart (as presented in the annual audit)**

Behringer shared a diagram of a new organization chart showing a more accurate role that the Advisory Board plays between MELSA and the MELSA Board of Trustees. In the new diagram the Advisory Board is shown as advising MELSA staff and the Board of Trustees.

**D. Discussion About the Process for Development of a Legislative Proposal for a Regional Library Basic Systems Support (RLBSS) Increase/Formula Change**

At the July Council of Regional Public Libraries System Administrators (CRPLSA) meeting in July, Behringer has asked that the agenda include discussion on developing a plan for requesting any Regional Library Basic Systems Support (RLBSS) increase/formula change.

If the CRPLSA Board votes to work with MELSA on another RLBSS-related formula proposal, Behringer asked which MELSA Advisory Board members were interested in working on the deliberations. Stone and Thompson expressed a desire to work on the proposal. If CRPLSA approved the initiative, Behringer will contact Grussing to determine his interest in participating.

**E. Rescheduling the October 2018 Advisory Board Meeting**

A Doodle poll will be emailed to all of the Directors in order to select an alternate date for the October Advisory Board meeting.

**F. Other**

**IV. REPORTS**

**A. Executive Director and MELSA Staff Updates**

Behringer discussed the specifics of a proposal from Gale to pilot their Career Online High School program at MELSA member libraries. Behringer will email out the information he has received from Gale to the Advisory Board members.

The Gale pilot project may be added to the agenda of the next MELSA Trustee Board meeting. Behringer will also invite the Gale representative to a future Advisory Board meeting to answer any questions the Directors may have after they have talked to their staff.

**V. ADJOURN**

**Motion to adjourn by Thompson. Second by Stone. Motion carried.**

**Meeting adjourned at 11:05AM**