I. CALL TO ORDER
President Workman called the meeting to order at 12:01 pm.

II. PUBLIC COMMENT

III. CONSENT AGENDA
A. Approval of Meeting Minutes (May 16, 2019)
B. Approval of Bills
   Motion by Degler to approve the Consent Agenda. Second by Burns. Motion carried.

IV. DISCUSSION/ACTION ITEMS
A. Corrections to the Board of Trustee Meeting Minutes of January 16, 2019
   A secondary action occurred at the January 2019 Trustee meeting that was not included
   in the minutes that were adopted at the following meeting.
   Motion by Degler to amend the previous adopted minutes of its January 2019
   meeting to include approval of the MELSA Executive Committee and the MELSA
   Executive Director as check signers for the organization in CY2019. Second by Burns. Motion carried.

B. MELSA Finance Committee Report
   i. Consideration of the 2020 MELSA Preliminary Budget
      Even though a quorum could not be assembled for the scheduled MELSA Finance
      Committee meeting on June 5, 2019 consensus was secured by committee support via
      two separate meetings for the budget proposal.

      Actual numbers FY 2020 RLBSS and Legacy numbers for FY 2020 will be received
      later this summer. The budget proposal projects expending $160,000 of the Fund
      Balance reserve dedicated to offset RLBSS reductions in 2020.
      Motion by Burns to adopt the 2020 MELSA Preliminary Budget for approval.
      Second by Conley. Motion carried.
C. Consideration of Requests for Phase Funds
Member libraries are allowed to bank Phase Funds until needed to support technology infrastructure and use. Requests were received for disbursements from several member systems.
Motion by Degler to release Phase Funds of $49,658 to Anoka County Library; $20,011.89 to Carver County Library; $128,114 to Hennepin County Library; and $50,000 to Scott County Library. Second by Conley. Motion carried.

D. Consideration of Regional Library Basic System Support Application for FY 2020
Behringer will add Hennepin County Library - Ridgedale to the list of libraries that underwent significant remodeling in the last year.
Motion by Burns to approve the submission of the FY2020 Application for Regional Library Basic System Support to State Library Services of the Minnesota Department of Education. Second by Degler. Motion carried.

E. Consideration of Arts and Cultural Heritage Fund (ACHF) Application for FY 2020
MELSA is eligible to apply for $990,349.18 from the Arts and Cultural Heritage Fund (Legacy) for FY2020. This represents an increase of nearly $22,800 over the amounted granted to MELSA in FY2019.
Motion by Conley to approve the submission of the FY2020 Application for the Arts and Cultural Heritage Fund Allocation to State Library Services of the Minnesota Department of Education. Second by Degler. Motion carried.

F. Other

V. REPORTS
A. Executive Director’s Report
When discussing the transition to the new MELSA Executive Director, the MELSA Advisory Board suggested that focusing the Advisory Board meeting on topics that routinely arose in Advisory Board meetings, particularly as they relate to the work of the teams, interest groups, and task forces might be of benefit. It was also suggested that sufficient time be allotted for members to raise issues of interest to them under the general topic of Other on the agenda.

Burns stressed the importance of proper succession planning and requested that the topic be added to the agenda of the next MELSA Advisory Board meeting in July and be reported back to the Trustees in September.

VI. ADJOURN
The meeting was adjourned at 1:11 pm.