I. CALL TO ORDER
Chair Workman called the meeting to order at 12:00 PM.

II. PUBLIC COMMENT

III. CONSENT AGENDA
A. Approval of Agenda
Motion by Conley to amend the agenda to add items IV.F. Review/Approval of Proposed Change in Administration of MELSA Organizational Credit Card. Second by Degler. Motion carried.

B. Approval of Meeting Minutes (March 21, 2019)

C. Approval of Bills and Financial Statements
Motion by Degler to approve the Consent Agenda. Second by McGuire. Motion carried.
A request was made to have two separate motions for agenda approval and consent agenda which would include minutes and bills and financial statements for future meetings.

IV. DISCUSSION/ACTION ITEMS
A. Approval of FY2019 Regional Library Basic System Support (RLBSS) Reports of Results and Expenditures
Vrieze identified some of the highlights of the report.

Motion by Kriesel to approve the submission of the FY 2019 RLBSS Results Accomplished Report to Library Services. Second by Degler. Motion carried.
B. Approval of FY2019 Regional Library Telecommunications Aid (RLTA) Report
Vrieze explained how RLTA funding works between Category one and Category two.
**Motion by Burns to approve the submission of the FY2019 RLTA Final Report to State Library Services. Second by McGuire. Motion carried.**

C. Approval of the FY2020 Regional Library Telecommunications Aid (RLTA) Application.
Scott explained that the difference in FY2020 Application amounts compared to the FY2019 Report is because some member libraries have not yet applied for Category Two funds.
**Motion by Conley to approve the submission of the FY2020 RLTA application to State Library Services. Second by McGuire. Motion carried.**

D. Review of Revenue and Expenditure Adjustments to the CY2019 MELSA Budget
Vrieze discussed the proposed budget adjustments. Burns requested that a discussion on pricing around ebooks be added to the Director’s Report.

It was clarified that the “Cultural Pass” budget line refers to MELSA’s smARTpass program. Any funds associated with smARTpass are due to administrative costs and not purchasing tickets. Sally Lederer was asked to attend the next MELSA Trustee Board meeting in November to provide an update and overview of the smARTpass program.

The total funds that were set aside to fund an online electronic library card registration project will most likely not be used.

**Motion by Degler to approve the adjustment to the CY2019 Budget. Second by McGuire. Motion carried.**

E. Approval of 2019 Formula Payments to Member Library Systems
**Motion by Degler to approve the release of funds for the 2019 formula distribution. Second by Meisner. Motion carried.**

F. Review/Approval of Proposed Change in Administration of MELSA Organizational Credit Card.
MELSA is switching to a different organizational credit card that does not require the personal credit history of a representative in the underwriting process. MELSA is eligible for a credit card program as a member of the Minnesota Cooperative Purchasing Venture.

**Motion by Burns to approve proceeding with an application for a revised MELSA institutional credit card. Second by Conley. Motion carried.**

While MELSA is going through the process of transferring to a different program a new Authorizing Officer has to be designated.
Motion by Meisner to approve designating McGuire as the Authorizing Office until such time as the Institutional Credit Card application is approved. Second by Workman. Motion carried.

V. REPORTS
A. Executive Director’s Report
Vrieze met with Sam Walseth, the library community’s lobbyist, to discuss Legislative activities. McGuire will find out if the Association of Minnesota Counties (AMC) has a statement of support in their platform. McGuire requested the MELSA Advisory Board craft a statement for the AMC platform. Burns suggested Vrieze meet with Mary Murphy the chair of Capital Investments.

The Board discussed the recent memo from MacMillan Publishing CEO, John Sargent, to authors, illustrators and agents regarding a new policy for selling ebooks to public libraries. The Trustees have requested Vrieze to work with the MELSA Library Directors to write a letter to local news outlets condemning the memo. A draft of the letter will be brought to the next MELSA Advisory Board meeting at the end of the month.

Motion by Burns to authorize MELSA Executive Director to create a letter that represents the feelings of the MELSA Governing Board related to the publishing industry’s new embargo on selling ebooks to libraries which is preventing access to library materials. Second by Degler. Motion carried.

Motion by McGuire to encourage MELSA and the entities they contract with to provide preferential treatment to those authors who work with publishers who are working in support of public libraries. Second by Workman. Motion carried.

B. Other

VI. ADJOURN
The meeting was adjourned at 1:29PM.