Metropolitan Library Service Agency  
Advisory Board Meeting Minutes  
Friday, June 14th, 2019  
Carver County Library - Chanhassen  
9:00AM – 11:00AM  

Members Present:  
Anoka: Maggie Snow  
Ramsey: Jill Boldenow  
Carver: Heidi Hoks  
Saint Paul: Catherine Penkert  
Dakota: Margaret Stone  
Scott: Cindy Purser  
Hennepin: Janet Mills  
Washington:  

Staff Present: Ken Behringer, Mona Scott, and Sarah Hawkins  

I. CALL TO ORDER  
Acting-Chair Hoks called the meeting to order at 9:05 AM.  

II. CONSENT AGENDA  
A. Approval of Agenda  
B. Approval of Meeting Minutes (May 10, 2019).  
Motion by Boldenow to approve the Consent Agenda. Second by Stone. Motion carried.  

III. DISCUSSION/ACTION ITEMS  
A. Consideration of Phase Funds Requests  
Behringer noted that in addition to the letter of request that were included in the packet, an additional request had been received from Anoka County Library in the amount of $49,658. The letter of request indicated that the funds were to be used for payment of annual ILS license fees.  
Motion by Boldenow to recommend to the MELSA Board of Trustees to accept the following requests for Phase Funds: Anoka County Library - $49,658, Carver County Library - $20,011.89, Hennepin County Library - $128,114, and Scott County Library - $50,000. Second by Mills. Motion carried.  

B. Consideration of FY 2020 Arts & Cultural Heritage (ACHF) Application Form  
Behringer updated the Directors on final legislative funding decisions regarding library Legacy grants. These grants were reauthorized for the 2020-2021 biennium at $2,550,000 annually – a $50,000 yearly increase over the previous biennium. He noted that actual distributions to the 12 regional public library systems would be finalized later in the summer as updated demographic data was released by the state. Hawkins pointed out that proposed increases in regionally-held funds were consistent with overall percentage increases in the MELSA Legacy shares.  
Motion by Stone to support the proposed distribution of Legacy funds in the FY2020 Arts & Cultural Heritage (ACHF)/Legacy Application. Second by Boldenow. Motion carried.  

C. Continuation of Discussion about Implementation Options Following Edge 2.0 Demonstration  
The Directors discussed the interest within their respective systems for a MELSA-wide agreement to secure access to Edge 2.0 services. The consensus was that an agreement
permitting MELSA libraries to utilize Edge assessments would be useful this year, though not likely beneficial on an annual basis. Mona Scott will initiate discussions with Urban Libraries Council to secure Edge services for MELSA libraries using 2019 budget resources.

D. Follow-up to Discussion on Library Card Registration Task Force Recommendations
Behringer discussed the information in the packet suggesting that plans previously discussed in relation to this project were unlikely to succeed. He indicated that he had spoken briefly to tech staff members in three systems about the prospects for an alternate model -- and each seemed to agree that it may be possible to create a patron profile designating newly-received non-resident registrations from other MELSA jurisdictions. These registrations might be aggregated by an end-of-day batch reporting process and conveyed electronically to the users’ home systems. There they would be received by staff and updated as needed to complete the local registration process. Behringer noted that this option would be more staff intensive, though less costly, than previously considered options. The consensus among Advisory Board members was that the value of improving cross-system reporting of non-resident registrations was worth continued exploration of this option.

E. Discussion Related to Transitioning to a New MELSA Executive Director
Behringer asked members of the Advisory Board if there were particular steps he could take or topics he could include on an agenda for the July Advisory Board meeting that would facilitate the transitioning to the incoming MELSA Executive Director. Following conversation, consensus suggested that focusing the meeting on topics that routinely arose in Advisory Board meetings, particularly as they relate to the work of the teams, interest groups, and task forces might be of benefit. It was also suggested that sufficient time be allotted for members to raise issues of interest to them under the general topic of Other.

F. Other
Advisory Board members discussed:
- planning, evaluation, and implementation prospects for use of Bibliotheca’s Open+ and/or similar patron access systems;
- issues associated with provision of food at public events; and
- board meeting protocols.

IV. REPORTS
A. Executive Director’s Update
Behringer told Advisory Board members that the license agreement for Lynda/LinkedIn services was already negotiated and accepted for the upcoming year. He also reported that the Dakota County Attorneys’ Office has determined that data provided directly by users to LinkedIn is not a library responsibility under the MN Data Practices Act. The attorney further advised that disclaimer statements could be crafted to advise users they are going to third party websites. The directors will consider the value of and need for those prior to a renewed discussion in July.

Sarah Hawkins will be sending out requests to the systems interested in naming members to the recently created MELSA Facilities Interest Group.

V. ADJOURN
Meeting adjourned at 11:08AM