I. CALL TO ORDER
Vice Chair Hoks called the meeting to order at 9:02 AM.

II. APPROVAL OF AGENDA
Motion by Stone to approve the agenda. Second by Boldenow. Motion carried.

III. APPROVAL OF MEETING MINUTES (September 27th, 2019)
Motion by Boldenow to approve the meeting minutes. Second by Stone. Motion carried.

IV. DISCUSSION/ACTION ITEMS
A. Advisory Board Leadership
Motion by Boldenow to elect Heidi Hoks as Chair and Margaret Stone for Vice-Chair in 2020. Second by Mills. Motion carried.

B. 2020 Meeting Dates and Locations
The Directors agreed to continue to meet on the second Friday of every month.
Motion by Stone to approve meeting dates and locations set by Brown with the acknowledgement that they are subject to change. Second by Mills. Motion carried.

C. Proposal to Include Spanish Language Audiobooks in cloudLibrary Monthly Purchases
The World Language Interest Group requested that 3 - 5% of the cloudLibrary budget for monthly purchases be dedicated to the acquisition of Spanish language downloadable audiobooks. Bibliotheca will use the same process of selection they use for other titles in cloudLibrary.

The World Language group will evaluate the purchases in the Fall of 2020 and report back to the Advisory Board. The first purchases will occur January 2020.
Motion by Stone to recommend that 3 - 5% of MELSA’s monthly cloudLibrary expenses be dedicated to purchasing downloadable audio titles in Spanish. Second by Stenftenagel. Motion carried.
D. Phase Funds Requests
Motion by Boldenow to recommend to the MELSA Board of Trustees to accept the following requests for Phase Funds: Anoka County Library - $136,000, Carver County Library - $26,850, Dakota County Library - $75,000 and Washington County Library - $86,062. Second by Mills. Motion carried.

E. Macmillan eBooks Discussion and Suggested Actions
The Directors discussed what actions their systems are taking in response to the Macmillan embargo on ebooks. Hawkins was asked to check with Library Strategies as to which publishers they are currently in talks with for the next season of ClubBook and report back in January.

It was agreed that discussion needs to continue at the system level and the topic will be added to the January Advisory Board agenda.

V. REPORTS
A. Staff Reports
James reported that the eresources team has decided to stay with RBDigital for electronic magazines.

B. Executive Director’s Report

C. CloudLibrary Report
Vrieze asked for the names of the WCL & HCL Overdrive representatives. Steftenagel and Mills will forward that information to Vrieze. All Directors present said they were ok with HCL and WCL not contributing to the shared cloudLibrary collection if their patrons had access to HCL’s, SPL’s and WCL’s Overdrive collection.

D. Preview of January Meeting Agenda Topics
• State Librarian, Jen Nelson, will be invited to come to the meeting to discuss the Library Construction Grant process.
• The Directors will also discuss the MELSA Board of Trustees directive to instruct partners to not enter into contracts with Macmillan authors.

E. Other
Stone suggested that MELSA and member library systems look at the Why Treaties Matter training offered by State Library Services. Dakota County Library participated in the training for staff and found it very beneficial.

Boldenow reported that RCL will be rolling out Bibliocommons in January and will also be fine-free for juvenile and teen materials.

VI. ADJOURN
Motion to adjourn by Grussing.
Second by Stone.
Motion carried.
Meeting adjourned at 10:32AM