

Metropolitan Library Service Agency

Advisory Board Meeting Minutes

Wednesday, November 9 2011

MCIT Building

2:00 pm – 4:00 pm

Members Present:

Anoka: Marlene Moulton Janssen	Ramsey: Susan Nemitz
Carver: Melissa Brechon	St. Paul: Kit Hadley
Dakota: Ken Behringer	Scott: Vanessa Birdsey
Hennepin: Lois Langer Thompson	Washington: Pat Conley

Staff Present: Chris Olson and Judy Todd

Others Present:

I. CALL TO ORDER

Chair Conley called the meeting to order at 1:35 pm.

II. PUBLIC COMMENT

III. CONSENT AGENDA

A. Approval of Agenda

Additions to the agenda are: Miami ULC and Meeting with the MELSA Directors and the Jobs & Small Business Task Force.

Motion by Brechon to approve the amended Agenda. Second by Langer Thompson. Motion carried.

B. Approval of Meeting Minutes (October 7, 2011).

Motion by Brechon. Second by Langer Thompson. Motion carried.

IV. DISCUSSION ITEMS

A. Tech Measures Update

Samantha Becker from the University of Washington who was part of the focus group that many MELSA staff participated in is willing to come back and talk more about the program. The date is December 9 at the Ridgedale Library and all are welcome to attend.

B. Discovery Tool Review Process

The Advisory Board meeting on December 16 has extended an invitation to the Technology Team and one other staff member to discuss the AquaBrowser evaluation process during the first hour of their meeting. A facilitator from HCL will be assisting this process to be held at the MCIT Building. After the first hour is finished, the Technology Team will move to another room and continue their meeting and the Advisory Board will move forward with their agenda.

Olson will forward an email to the Advisory Board explaining the dates and specifics of the December 9 and December 16 meetings.

C. Lake Elmo Update

A lengthy discussion regarding the non-resident card continued for some time from the Joint Trustee/Advisory Board meeting held before this meeting. Carver County Library will be requesting an increase to \$60 for their non-resident card from their library board within the week.

D. collectionHQ Update

Olson reminded the Advisory Board they have the quote from collectionHQ. He will be asking any systems interested in using their Phase dollars to purchase the collectionHQ product to submit a Phase letter request for approval during the December 16th Advisory Board meeting. At this time, WCL is tentative, RCL may not be structured well enough, and ACL, DCL, HCL and SPL are planning to purchasing the product. Moulton Janssen suggested a collectionHQ users group would be beneficial. Olson stated that systems may request MELSA to place the dollars in their Agency account for requesting at a later date or have MELSA pay for the product directly.

E. ULC Update

Nemitz found the ULC Conference was extremely helpful since RCL is going into its strategic planning. Moulton Janssen felt the conference was the best she had ever attended, offering an opportunity to be engaged with people who are facing problems with innovative methods. Hadley added the Conference reflected the philosophy that we better be value-added to the community and that there are places that do it better than other places.

Conley will be chair of PLD in 2012 which is the largest of the divisions of MLA. They are challenged to come up with products to convince library directors to attend the conference. Several directors felt past conferences held little opportunity for additional education. They do support attendance at other types of conferences where the directors meet new people and engage in new discussions allowing the libraries to be brought into their lives.

Nemitz recommended a subcommittee come back with a set of goals for professional development for the MELSA directors for 2012 to include a MLA presentation as a goal.

Three tasks for next month's agenda:

- Bring an example of someone outside the library that you've learned a great deal from within the last year. What it was and what you learned.
- Bring an example of how you're going to manage the library better – not how you're going to do checkouts better.
- If you could have one person invited to the meeting, who would you love to talk with? This person doesn't have to be in the library community.

The intention is to focus on change and how the directors move forward, understanding that each may have a different view and goal.

The question should be asked: **How do we as a group prepare ourselves for the future to lead the organizations that we're in charge of into the future?** Langer Thompson suggested the facilitator center the Board around that question and walk through to a conclusion as to what that means. It could mean their regular meetings, a retreat, speakers, etc. The Board then decided it would cancel their earlier recommendation to bring three tasks to the next meeting.

Nemitz suggested it would be helpful to have discussion time set aside following a MELSA speaker's presentation. This would allow everyone time to digest and debrief without the speaker present.

F. MELSA Directors and Jobs and Small Business Task Force Meeting

Olson will send out an email requesting a meeting for the MELSA Directors and the Small Business Task Force with the Director of the Greater Metropolitan Work Force Council.

V. REPORTS

A. Member Systems Updates

None.

B. Executive Director

No additional report.

C. Other Staff

No additional reports.

VI. ADJOURNMENT

The meeting was adjourned at 3:35 pm.